

**SAINT ROSE OF LIMA
LORETO - NEW TESTAMENT**

August 22 - 27, 2010

**8:00 AM - 5:00 PM — Monday - Thursday
Middle School Students
Religious Education Program**

DIRECTIONS TO CAMP RESOLUTE

From I 495 take Route 117 (Exit 27) east and travel a short distance toward Maynard (not Bolton) and turn right on Route 85. Travel 0.2 of a mile and entrance is on the right. Look for sign: Knox Trail Boy Scout Camp (Bolton, MA).

LORETO CAMP OFFICE PHONE: 978-779-2777

(between 8:45 AM - 4:15 PM)

RELIGIOUS EDUCATION OFFICE: 508-393-6444

LORETO 2010 STAFF		
Camp Director	Tom Martin	508-869-6070
Director Religion	Sue McGoldrick	508-393-6444
Support Services	Pat Foster	508-393-6444
HS Students Faith in Action	Rob Tyler	508-393-6444
Sports	Henry Scott	508-842-5969
Orientation	Pam Poitras Jason Cote	598-393-1882
Transportation	Pam Crowe	508-460-3410
Drama	Janice Higgins	508-393-4322
Medical	Sharon Champion Pam Crowe Mary Rogers	508-393-2342 508-460-3410 508-351-9455
Junior Program	Patty Mulkern	508-393-0069
Waterfront	Bethany Bergemann	508-366-7747
Dining Hall	Cathy Upton Dara Howorth	508-393-6273 508-393-2170
Music	Peter Brockmann	508-904-0171

LORETO CHECK IN – SUNDAY, AUGUST 22

(at Camp Resolute, Bolton, MA)

12:00 PM – 1:00 PM — Camp gates open

Teacher & Volunteers move in supplies and set up

1:00 PM – 1:30 PM

Grade six students check in and take swim tests

1:30 PM – 2:00 PM

Grade seven students check in and take swim tests

2:00 PM - 2:30 PM

Grade eight students check in and take swim tests

3:00 PM — Camp gates are closed

No cars may enter or leave through the front gate between 1 & 3 PM

MEDICAL

All students, student volunteers and children in the Junior Program must have a **Loreto Health Form** and **Record of Immunizations** on file in the medical building.

All adult volunteers must have a **Loreto Health Form**, including date of their last tetanus shot, on file in the medical building.

Any prescription medication that needs to be given during the day must be given to the camp nurse on Sunday. The nurse

will dispense the medication at the prescribed times. (Note that other arrangements may be made for emergency medications such as epi-pens and inhalers.) Medications must be in the original prescription bottle with a valid label that bears the name of the drug, directions for usage, name of individual for whom the drug was prescribed and name of the prescribing physician. Containers that do not comply with these requirements cannot be accepted.

Please inform the staff of any serious allergies especially to food or bee stings.

Any serious medical emergencies will be treated at Marlboro Hospital and parents will be notified immediately by the Director, Nurse or Secretary.

BUS TRANSPORTATION

Bus transportation is provided to and from Loreto Monday, Tuesday, and Wednesday¹ (grade 6 does not have classes Wednesday morning), and Thursday² afternoon there is no bus transportation back to St. Rose.

¹Wednesday at 11:30 AM the grade 6 bus will pick up students at the Melican Middle School. This allows students to attend the Sixth Grade Orientation at the Middle School on Wednesday morning and Loreto in the afternoon. **Please notify the Religious Education Office, if your child will not be taking the bus from the Middle School on Wednesday.**

²Thursday afternoon there are no buses back to St. Rose. The Loreto Summer Session comes to a close with a Family Mass at 5:00 PM. Following the Mass, parents and students can return home together.

A **Bus Form** is required from each family with Loreto student indicating whether they are traveling to and from Loreto by bus or by car.

- Buses depart St. Rose Parking Lot at 8:00 AM
- Buses return St. Rose Parking Lot at 5:00 PM
- Students must ride on assigned bus every day.
- If student will be absent or not taking or returning on the bus, notify the Religious Education Office.

Messages pertaining to students riding buses should be left at 508-393-6444 before 7:45 AM

Messages left after 8:00 AM will not be picked up until 5 PM

Messages left after 5:00 PM will not be picked up until the next morning

LORETO DAILY SCHEDULE		
Opening	8:30 AM	9:00 AM
Class	9:10 AM	11:00 AM
Activity	11:10 AM	11:55 AM
Lunch	12:00 PM	12:30 PM
Class	12:40 PM	2:00 PM
Activity	2:10 PM	2:55 PM
Class	3:10 PM	4:20 PM
Closing	4:30 PM	

*Activities include: Faith in Action, Drama, Music
Swimming, Boating & Sports

All students are in class at the same time and activity periods are scheduled between classes.

WHAT TO BRING

Lunch in brown paper bag marked with name & group

Lunches are refrigerated until lunchtime
Drinks are provided at lunchtime
Snacks are provided at sites mid-morning & mid-afternoon
Water is available at sites all day

Backpack to carry your things

Sweater or sweatshirt – for cool days
Hat – with visor or brim

*Shoes – suitable for camp setting - **sneakers are an excellent choice**. Please - no flip flops or open toes. In past years, foot injuries due to improper footwear top the list requiring treatment at the camp infirmary.

Rain Gear – if needed – **Hope Not!**

Sun Block

Mosquito repellent – non-aerosol

Bathing Suits – worn under clothing on days your group has swimming or boating. **Don't forget towel and additional clothing needed.** There will be time to change after these activities.

DAY	SWIMMING GROUPS	BOATING GROUPS
Monday	10-11-12-13-14-15	1-2-13-14
Tuesday	5-6-7-8-9	9-10-11-12-15
Wednesday	1-2-3-7-12	4-6
Thursday	4-8-9-13-14-15	3-5-7-8-10

WHAT NOT TO BRING

Students should not bring anything of value.

Cell Phones are best left at home. If students bring them, they should be turned off and kept in backpacks while at Loreto.

MP3 players and ipods

Aerosol cans of any type

Knives, axes or weapons of any type

Fireworks

Drugs or alcohol

No food or sweets at campsites (to prevent attracting bees & bugs)

BEHAVIOR POLICY

The safety of the students is of paramount importance at all times. Our teachers and staff are all volunteers, not necessarily professional teachers; therefore, we do not have the ability to cope with students who refuse to behave in class or on the buses.

- All teachers and staff are to be respected and obeyed.
- Any student who misbehaves will be sent home and asked not to return. This will be at the discretion of the director and the teacher.
- Vandalism to the property will not be tolerated. Any student causing damage will be responsible for repair costs.
- Appropriate table manners are expected from all students at lunchtime.
- Our behavior policy prohibits humiliation, physical or verbal abuse by anyone

DISMISSAL POLICY

Emergency arrangements should be made by the parent in the event their child must be picked up from Loreto before regular dismissal. This could be the result of an illness, a weather emergency or a behavior problem.

If a parent is picking up a student during the day, the office must have a **Release Form signed by the parent** indicating the:

- Date & time student is departing
- Name of person picking up student, if other than parent.

Parent should stop at the Camp Office before contacting or removing a student from Loreto. Parent is told where to locate student and requested to stop back in the office and sign student out as they leave.

VOLUNTEERS

A **Loreto Volunteer Form** must be on file in the Camp Office from every adult and student volunteer.

All student & adult volunteers should **check-in and out** each day at the table outside the Camp Office.

Each staff member is assigned a particular task (*e.g. teacher, crafts, food, etc.*). This is your main area but you may be asked to help in another area if additional coverage is needed and you are not busy.

All volunteers should have been contacted regarding their assignment. If you have any questions, you should call the coordinator of your area or the religious education office.

Every site has a copy of the **ST. ROSE OF LIMA LORETO MANUAL**. All adult and student volunteers should be familiar with the contents of this Manual. It contains specific information on how to deal with various situations that may occur and other valuable general information.

Coffee is available for all volunteers at the dining hall each morning & throughout the day coffee, tea and cold drinks are available.

Lunch is provided for all volunteers at 12:00 PM in the Staff Lounge under the dining hall. It consists of sandwiches, salad and beverage. Thursday noon the menu includes pizza.

JUNIOR PROGRAM

The **Junior Program provides day care**, on site at no charge, for all children (out-of-diapers through grade 5) of staff, teachers and volunteers. Children registered in this program must have a **Loreto Junior Program Health Form** with immunization records attached, on file with the Camp Nurse.

Children should bring their **lunches** in a brown paper bag with their name and Junior Program written on the bag. On Thursday no lunch is needed - there will be pizza at noon.

Children in Junior Program have a swim session everyday. They will need to bring bathing suits and towels each day.

SAFE ENVIRONMENT

The safety of the children is of paramount importance at all times. **Please correct any unsafe situation or behavior problem as it occurs.** If a student does not respond in matters of discipline, contact Mrs. McGoldrick or Mr. Martin. All teachers and staff are to be respected and obeyed.

In the interest of youth protection, you should avoid any situation where an adult is in a one-to-one situation with a

student.. Always have at least two adults at all sites at all times. If a situation arises where a student must be brought to the Administration Building, a volunteer and two students should accompany that student.

The Diocese of Worcester requires all volunteers involved with minors to attend a Safe Environment Training Session. The Massachusetts Department of Public Health (MDPH) and a statute enacted by the Massachusetts Legislature require the following background checks be conducted on all Loreto staff and volunteers working with children.

- CORI (Criminal Offender Record Information)
(Form available at Religious Education Office)
- SORI (Sex Offender Registry Information)
- A Work History and Personal References
(On Loreto Volunteer Form)

HAVE ALL THE FOLLOWING FORMS BEEN SUBMITTED?

All forms must be submitted to the Religious Education Office by **5:00 PM on Monday, August 16.** The limited facilities at the Camp Office are not adequate to handle them on Sunday at camp.

STUDENTS

- Loreto Student Health Form
with Immunization Record attached
- Bus Form

ADULT & STUDENT VOLUNTEERS

- Loreto Volunteer Form
- Loreto Adult or Student Volunteer Health Form
with Immunization Record attached
- CORI Request Form

CHILDREN IN JUNIOR PROGRAM

- Loreto Junior Program Health Form
with Immunization Record attached

TEACHERS

GRADE 6		
Group 1	Mitapo	Maura Herdman
Group 1	Mitapo	Eva Thompson
Group 2	Program Building	Liz Carvalho
Group 2	Program Building	Leena Rex
Group 2	Program Building	Mary Rice
Group 3	Nomolos	Kelly Kiley
Group 3	Nomolos	Jane McCuine
Group 4	Nomolos	Mary Grimaldi
Group 4	Nomolos	Mary Ellen McKenna
Group 5	Sassamon	Kirsten Forbush
Group 5	Sassamon	Allison Henn
Group 5	Sassamon	Marilyn Romeo
GRADE 7		

Group 6	Sassamon	Tracy Duffy
Group 6	Sassamon	Michelle Ransden
Group 7	Mohawk	Laurie Donovan
Group 7	Mohawk	Megan McGoldrick
Group 8	Mohawk	Tricia Jacobson
Group 8	Mohawk	Richard Martino
Group 8	Mohawk	Eileen Palmer
Group 9	Kiowa North	Leigh Dancy
Group 9	Kiowa North	Patty Kinnucane
Group 10	Kiowa South	Sue Seppa
Group 10	Kiowa South	Kathy Stott
Group 10	Kiowa South	Christine Thompson

GRADE 8		
Group 11	Cherokee	Kathryn Shea
Group 11	Cherokee	Sharon Tracia
Group 11	Cherokee	Louis Tracia
Group 11	Cherokee	Janice Tracia
Group 12	Cherokee	Steven Henn
Group 12	Cherokee	Jillian Liposky
Group 13	Smokey Pines	Beth Bollianane
Group 13	Smokey Pines	Eulalia Green
Group 13	Smokey Pines	Henry Scott
Group 14	Apache	Lynne Carmody
Group 14	Apache	Martha Gach
Group 14	Apache	Susan Healy
Group 15	Charmur	Doreen Falkowski
Group 15	Charmur	Marilyn Romeo
Group 15	Charmur	Gerry Trombley

LORETO SUMMER SESSION CLOSING

Parents, siblings and friends of Loreto students are invited to attend the closing Mass in the amphitheatre at Camp Resolute at 5:00 PM on Thursday, August 26. Parents and students can return home together after Mass. There will be no buses for the students on Thursday afternoon.

This camp complies with regulations of the Massachusetts Department of Public Health (103 CMR 430) and is licensed by the Bolton Board of Health. Information on these regulations can be obtained at 617-624-5757.